

Outline Rubric

Trait	Description	Score (1-5)
Thesis Statement	One declarative sentence; specific and narrowed; arguable position/claim; diction; concision; previews organization	
Major Topics	Identify main sections of the paper; correspond with thesis; carry equal weight; expressed as parallel ideas; no complete sentences; sufficient in number (3 – 5)	
Subtopics	Identify main point of the bigger section; carry equal weight; expressed as parallel ideas; reflect development/detail; no “solo” levels	
Format	MLA heading; whole page evenly double spaced; left aligned except title (centered); correct level identification (I., A., 1., etc.)	
Mechanics	Parallel structure; capitalization; spelling	
Total:		